

Shipping Guarantee Issuance User Guide

Oracle Banking Trade Finance Process Management

Release 14.5.2.0.0

Part No. F45916-01

August 2021

Oracle Banking Trade Finance Process Management - Shipping Guarantee Issuance User Guide
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Contents

Oracle Banking Trade Finance Process Management	1
Overview.....	1
Benefits.....	1
Key Features	1
Shipping Guarantee Issuance	2
Common Initiation Stage.....	2
Registration.....	3
Application Details	5
Shipping Guarantee Details.....	6
Miscellaneous.....	8
OBTFPM- OBDX Bidirectional flow.....	9
Data Enrichment	12
Main Details.....	14
Shipping Details.....	18
Additional Fields	20
Advices	22
Additional Details.....	25
Settlement Details	35
Summary	37
Amount Block Exception Approval - Trade Finance Transactions.....	39
Multi Level Authorization.....	43
Authorization Re-Key.....	43
Reference and Feedback	48
References.....	48
Documentation Accessibility.....	48
Feedback and Support.....	48

Oracle Banking Trade Finance Process Management

Welcome to the Oracle Banking Trade Finance Process Management (OBTFPM) User Guide. This guide provides an overview on the OBTFPM application and takes you through the various steps involved in creating and processing Trade Finance transactions.

This document will take you through following activities in OBTFPM:

- To create and handle Trade Finance transaction.
- Help users to conveniently create and process trade finance transaction.

Overview

OBTFPM is a Trade Finance Middle Office Platform, which enables Bank to streamline the Trade Finance operations. OBTFPM enables the customers to send request for new Trade Finance transaction either by visiting the branch (offline channels) or through SWIFT/Trade Portal/other external systems (online channels).

Benefits

OBTFPM helps banks to manage trade finance operations across the globe in different currencies. OBTFPM allows you to:

- Handle all Trade Finance transactions in a single platform.
- Provides support for limit verification and limit earmarking.
- Provide amount block support for customer account.
- Provides acknowledgement to customers.
- Enables the user to upload related documents during Transaction handling /processing.
- Enables to Integrate with back end applications for tracking limits, creating limit earmarks, amount blocks, checking KYC, AML and Sanction checks status.
- Create, track and close exceptions for the above checks.
- Enables to use customer specific templates for fast and easy processing of trade transactions that reoccur periodically.

Key Features

- Stand-alone system that can be paired with any back end application.
- Minimum changes required to integrate with bank's existing core systems.
- Faster time to market.
- Capable to interface with corporate ERP and SWIFT to Corporate.
- Highly configurable based on bank specific needs.
- Flexibility in modifying processes.

Shipping Guarantee Issuance

As a part of Shipping Guarantee Issuance, the applicant approaches a Bank and requests the bank to issue a Shipping Guarantee on their behalf to the Beneficiary (Shipping Company).

In the subsequent sections, let's look at the details for Shipping Guarantee Issuance process:

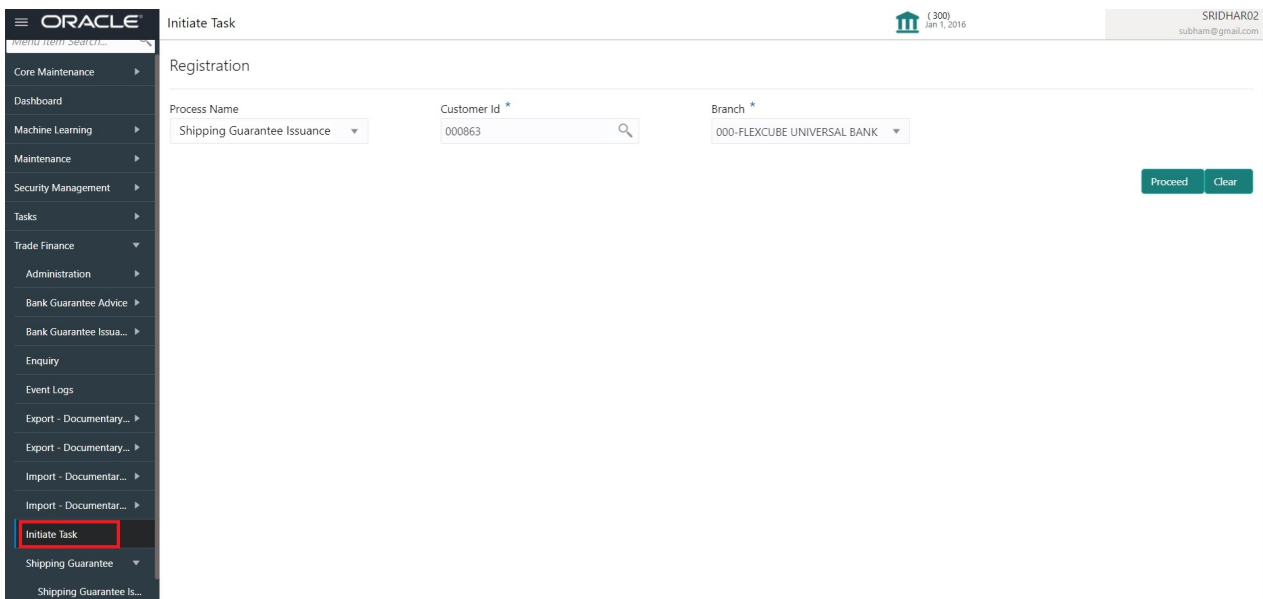
This section contains the following topics:

Common Initiation Stage	Registration
Data Enrichment	Amount Block Exception Approval - Trade Finance Transactions
Amount Block Details	Multi Level Authorization

Common Initiation Stage

The user can initiate the new Shipping Guarantee request from the common Initiate Task screen.

1. Using the entitled login credentials, login to the OBTFPM application.
2. Click **Trade Finance > Initiate Task**.



Provide the details based on the description in the following table:

Field	Description
Process Name	Select the process name to initiate the task.
Customer ID	Select the customer id of the applicant.
Branch	Select the branch.

Action Buttons

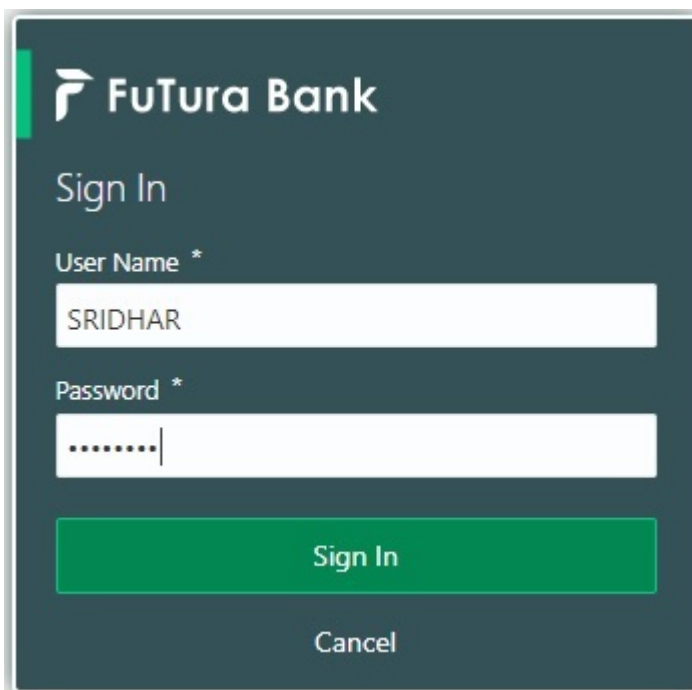
Use action buttons based on the description in the following table:

Field	Description
Proceed	Task will get initiated to next logical stage.
Clear	The user can clear the contents update and can input values again.

Registration

The first stage of Shipping Guarantee Issuance process starts from the Registration Stage. The user can initiate Shipping Guarantee issuance from the Registration process.

1. Using the entitled login credentials for Registration stage, login to the OBTFPM application.

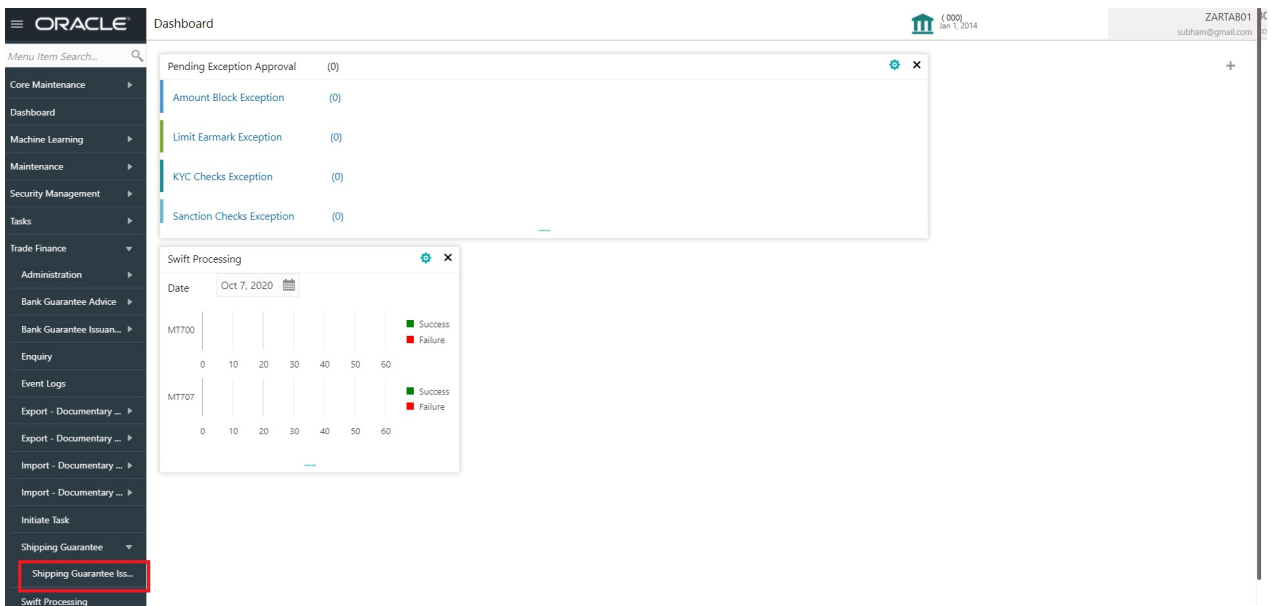


The screenshot shows a dark-themed login interface for FuTura Bank. At the top left is the FuTura Bank logo. Below it, the text 'Sign In' is displayed. There are two input fields: 'User Name *' with the value 'SRIDHAR' and 'Password *' with masked characters. Below the input fields are two buttons: 'Sign In' and 'Cancel'.

2. On login, user must be able to view the dashboard screen with widgets as mapped to the user.



3. Click Trade Finance> Shipping Guarantee > Shipping Guarantee Issuance.



The Registration stage has two sections Application Details and Shipping Guarantee Details. Let's look at the Registration screens below:

Application Details

Provide the Application Details based on the description in the following table:

Field	Description	Sample Values
Issued Against	Select whether this Shipping Guarantee is issued against Documentary Credit or against a Documentary Collection from the drop-down. Drop down values are: <ul style="list-style-type: none"> • Documentary Credit • Documentary Collection 	
Documentary Credit Number	Select Documentary Credit Number from LOV or input the LC number. This field is enabled only if value in Issued Against field is Documentary Credit.	
Customer	Read only field - If the value in Issued Against field is Documentary Credit , the customer ID for the selected Documentary credit is populated in this field and user should not be able to change the value. If the value in Issued Against is Documentary Collection , the user can input the Customer ID or select the Customer ID from the LOV	
Branch	Read only field. System defaults branch details.	203-Bank Futura -Branch FZ1
Process Reference Number	Unique sequence number for the transaction. This is auto generated by the system based on process name and branch code.	203GTEISS000 001134

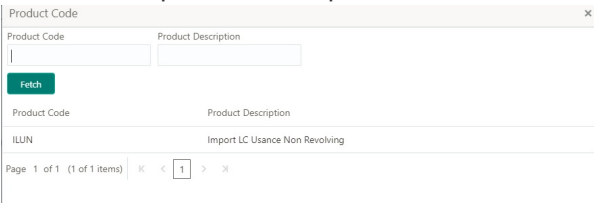
Field	Description	Sample Values
Customer Reference Number	Read only field. Shipping Guarantee back office reference gets simulated and displayed.	
Priority	Priority maintained will be populated as either 'Low or Medium or High'. If priority is not maintained for a customer, 'Medium' priority will be defaulted.	Medium
Submission Mode	System defaults the mode from Registration stage.	Desk
Booking Date	System defaults the branch date. User cannot change the value. If the task gets approved on a later date, system will populate that date as the booking date.	04/13/2018

Shipping Guarantee Details

Registration user can provide Shipping Guarantee details in this section.

The screenshot displays the Oracle Shipping Guarantee Issuance application. The top navigation bar includes the Oracle logo, a dashboard link, and user information for SRIDHAR02. The main content area is divided into two sections: 'Application Details - Main' and 'Shipping Guarantee Details'. The 'Application Details - Main' section contains fields for Document Type (Documentary Credit), Issued Against (PK2ILSR191265503), Process Reference Number (PK2SGT1000057694), Booking Date (May 6, 2019), Customer (GOODCARE PLC), Customer Reference Number, Priority (Medium), and Submission Mode (Desk). The 'Shipping Guarantee Details' section, highlighted with a red border, includes fields for Product Code, Amount in Local Currency (GBP), Mode of Transport, Product Description, Contract Reference Number, Cargo Arrival Details, Outstanding LC Amount (GBP, £11,000.00), SG/DO Beneficiary, SG/DO Amount (GBP), and SG/DO Expiry Date. The bottom of the interface features a navigation bar with buttons for Hold, Cancel, Save & Close, and Submit.

Provide the details based on the description in the following table:

Field	Description	Sample Values
Product Code	<p>Select the applicable Shipping Guarantee product code.</p> <p>Click the look up icon to search the product code with code or product description.</p>  <p>You can also enter the product code and on tab out system will validate and populate the selected product description. The product codes will be listed based on the selected value in Form of Undertaking.</p>	GUIS
Product Description	Auto populated by the application based on the selected Product Code.	Shipping Guarantee
Outstanding LC Amount	Read only field. System defaults the outstanding amount if any.	
SG/DO Amount	User can enter the amount for which the shipping guarantee has to be issued.	
Amount In Local Currency	System fetches the local currency equivalent value for the LC amount from back office (with decimal places).	
Contract Reference Number	Read only field. Auto-generated by back end application. Shipping guarantee back office reference gets simulated and displayed.	203GUIS18103 ALP5
SG/DO Beneficiary	User can search and select the Shipping Guarantee beneficiary details from LOV.	
SG/DO Expiry Date	Provide the expiry date of the Shipping Guarantee Issuance.	09/30/18
Mode of Transport	User can select the mode of shipment from the drop-down. The values are: <ul style="list-style-type: none"> Sea Air 	
Cargo Arrival Details	User can capture the cargo arrival details.	

Miscellaneous

Provide the Miscellaneous Details based on the description in the following table:

Field	Description	Sample Values
Documents	Upload the required documents. Application will display the mandatory and optional documents.	
Remarks	Provide any additional information regarding the Shipping Guarantee. This information can be viewed by other users processing the request.	
View LC	User can view the latest LC details.	
Events	User can view all the previous events under the LC.	

Action Buttons

Submit	On Submit, system will trigger acknowledgment to the customer and give confirmation message for successful submission. Task will get moved to next logical stage of Shipping Guarantee Issuance. If mandatory fields have not been captured, system will display an error message until the mandatory fields data are provided.	
Save & Close	Save the information provided and holds the task in you queue for working later. This option will not submit the request.	
Cancel	Cancels the Shipping Guarantee Issuance Registration stage input.	

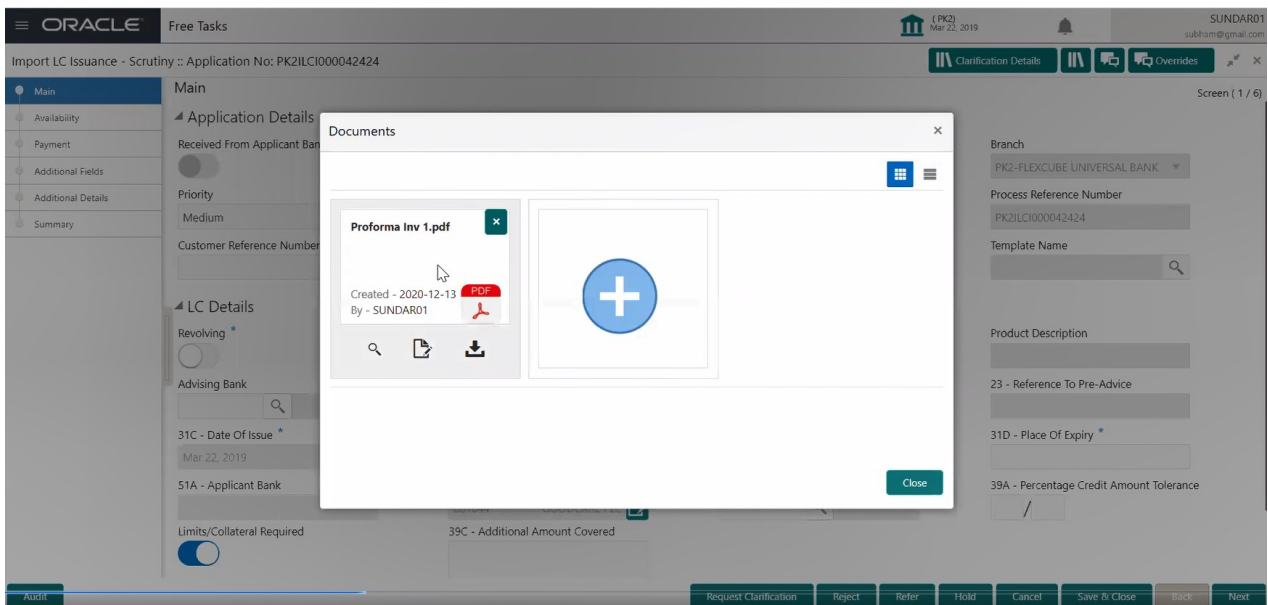
Field	Description	Sample Values
Hold	The details provided will be registered and status will be on hold. This option is used, if there are any pending information yet to be received from applicant.	
Checklist	Make sure that the details in the checklist are completed. If mandatory checklist items are not marked, system will display an error on submit.	

OBTFPM- OBDX Bidirectional flow

As a part of Digital Experience, customers can initiate Trade Finance Transactions from online channels and the respective task will be available in OBTFPM for further handling.

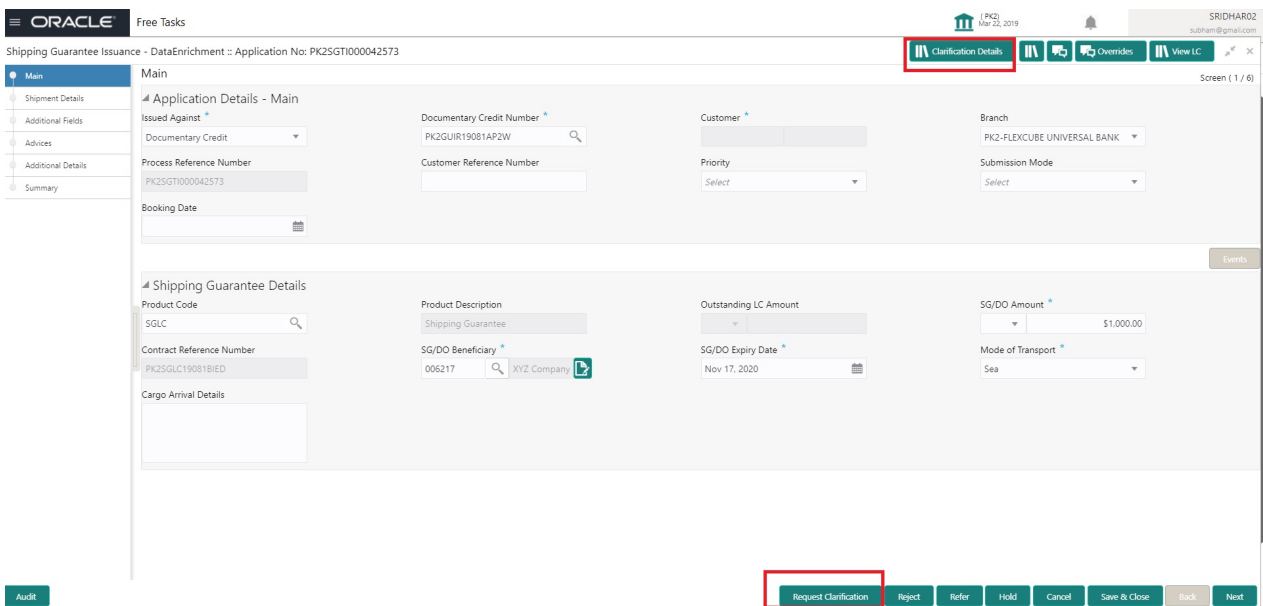
OBTFPM user, for task received from online channel, raise clarification and receive response from the customer.

1. Customer initiates the Trade Finance transaction in Online channel (OBDX) and upload the necessary documents.



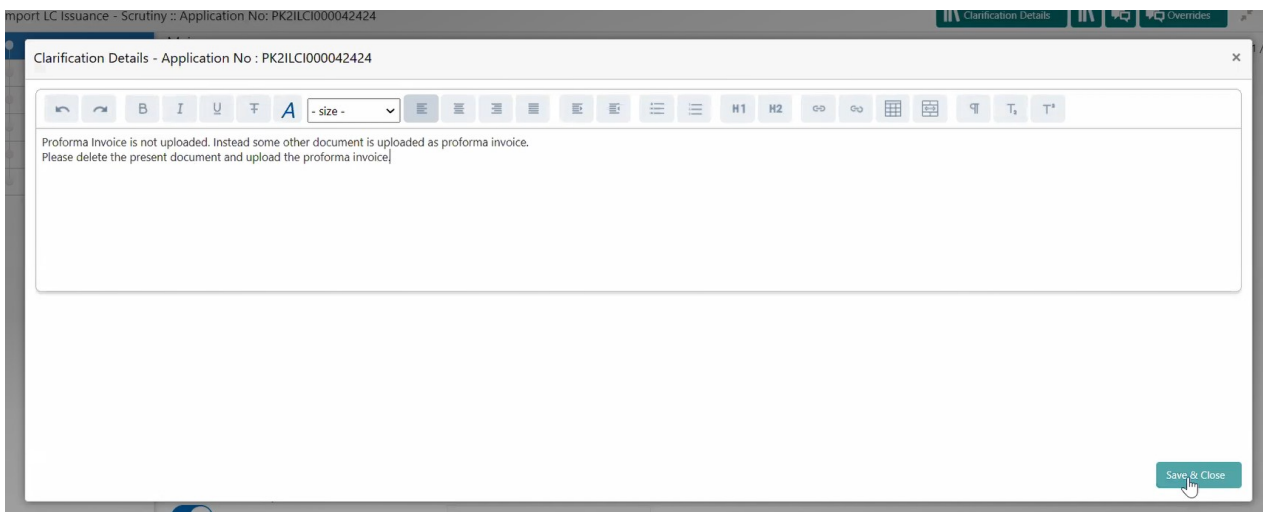
2. The task created will land in the Scrutiny stage of OBTFPM for handling by Trade expert for reviewing and identifying mismatch/incomplete data.

3. In the Scrutiny, Data Enrichment or Approval the bank user may require clarification from customer, OBTFPM user clicks **Request Clarification** button to request for online clarification from customer.



4. The **Request Clarification** detailed screen appears, user enters the information and clicks **Save**, the information should be sent to customer.

5. OBTFPM user should be able to see the details in the View Clarification window and the status will be Clarification Requested. The user can click Re clarification if required.



6. The task goes to **Awaiting Customer Clarification** state until the response received from the customer.

Action	Priority	Process Name	Process Reference Number	Application Number	Stage	Application Date	Branch	Customer Number	Amount
<input checked="" type="checkbox"/> Edit	M	Shipping Guarantee Iss...	PK2ILCA000042586	PK2ILCA000042586	Scrutiny	20-12-16	PK2	006466	

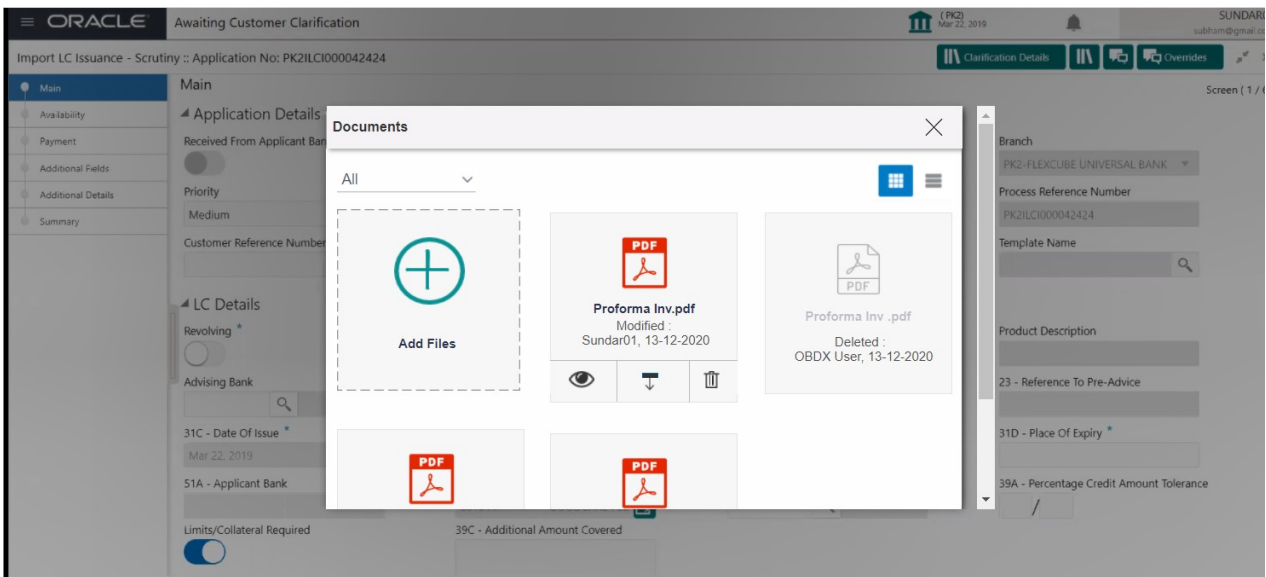
7. Click **Edit**.

Clarification	Raised By	Clarification Date	Response	Response Date	Response Type	Status
<input type="checkbox"/> Proforma Invoice is not uploaded. Instead some other document is	SUNDAR01	2019-03-21T18:31				Clarification Requested

8. The user can click **Accept Clarification** button, if the query raised has been answered by the customer. The status should change to Clarification Accepted. on next the task moves to the next logical stage.

9. Bank user checks the Clarification and opens the **Documents** Tab. System displays both the new document uploaded and the metadata for deleted document and the deleted document is displayed in

a blurred way. User can open the new document, the deleted document cannot be opened. System should also increment the version number of the documents.



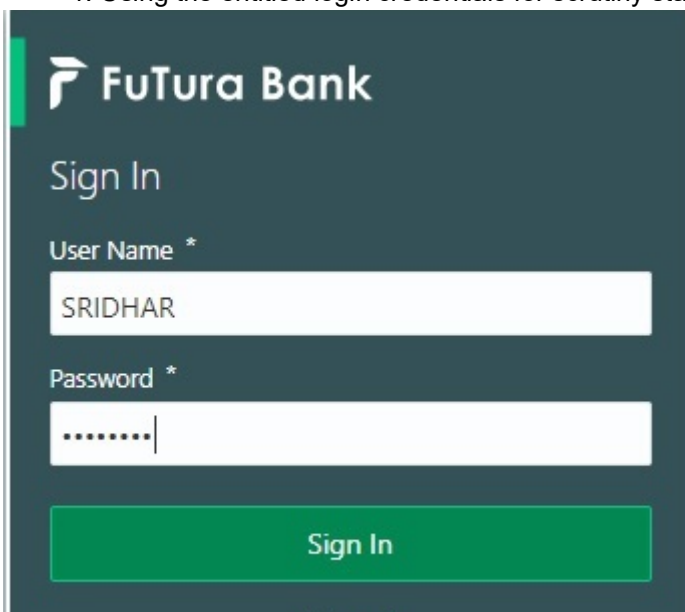
Data Enrichment

On successful completion of Registration of a Shipping Guarantee Issuance request, the request moves to Data Enrichment stage. At this stage the bank user would be able to update fields, check the limits and other legal and financial risks the bank is exposed to and either approve or reject or refer the transaction to the customer for changes. The user should also be able to input transaction details.

Requests that are created online (Trade Portal) the task will be created in DE stage directly and the fields will be populated based on the incoming request. Submission mode for online requests will be "Online".

Do the following steps to acquire a task currently at Data Enrichment stage:

1. Using the entitled login credentials for scrutiny stage, login to the OBTFPM application.



2. On login, user must be able to view the dashboard screen with widgets mapped to the user.

The screenshot shows the FuTura Bank Dashboard. The left sidebar contains navigation options: Core Maintenance, Dashboard, Maintenance, Tasks, and Trade Finance. The main dashboard area is titled 'Dashboard' and includes the following widgets:

- Draft Confirmation Pending:** A table with columns 'Customer Name' and 'Application Date'. Data rows include EMR & CO (25-06-2018), NA (25-06-2018), and NA (21-06-2018).
- Hand-off Failure:** A table with columns 'Branch', 'Process Name', and 'Stage Name'. Data row: Bank Futura, NA, Retry HandOf.
- Priority Details:** A table with columns 'Branch', 'Process Name', and 'Stage Name'. Data rows include Bank Futura (NA, Amount Blo), Bank Futura (NA, Amount Blo), and 004 (NA, Loan Applic).
- High Value Transactions:** A bubble chart showing transaction values on the y-axis (ranging from -20K to 140K) and categories on the x-axis (ranging from -2 to 12). A legend indicates 'GBP'.
- SLA Breach Details:** A table with columns 'Customer Name', 'SLA Breached(mins)', and 'Priority'. Data rows include NA (23474, H, KEERTIVO1), HSBC BANK (26667, M, SHUBHAM), WALL MART (23495, SHUBHAM), and EMR & CO (26780, M, GOPINATH01).
- Priority Summary:** A table with columns 'Branch', 'Process Name', and 'Stage Name'. Data row: 203, Cucumber Testing, test descrip.
- Hold Transactions:** A table with columns 'Branch', 'Process Name', and 'Stage Name'.
- SLA Status:** A dropdown menu currently set to 'Cucumber Testing'.
- Tasks Detailed:** A dropdown menu currently set to 'Cucumber Testing'.

3. Click Trade Finance> Tasks> Free Tasks.

The screenshot shows the Oracle 'Free Tasks' page. The left sidebar is titled 'ORACLE' and contains a 'tasks' menu with 'Free Tasks' highlighted. The main area displays a table of tasks with the following columns: Action, Priority, Process Name, Process Reference Number, Application Number, Stage, Application Date, Branch, and Customer Number. The table contains 16 rows of task data. At the bottom, there is a pagination control showing 'Page 1 of 85 (1 - 20 of 1687 items)'.

Action	Priority	Process Name	Process Reference Number	Application Number	Stage	Application Date	Branch	Customer Num
<input type="checkbox"/> Acquire & Edit	M	Shipping Guarantee Iss...	PK2SGTI000037109	PK2SGTI000037109	DataEnrichment	20-10-08	PK2	001044
<input type="checkbox"/> Acquire & Edit		Export LC Drawing	PK2ELCD000037105	PK2ELCD000037105	Scrutiny	20-10-07	PK2	001044
<input type="checkbox"/> Acquire & Edit		Export LC Drawing	PK2ELCD000037104	PK2ELCD000037104	Scrutiny	20-10-07	PK2	001044
<input type="checkbox"/> Acquire & Edit	M	Import LC Liquidation	PK2ILCL000037100	PK2ILCL000037100	Handoff RetryTask	20-10-07	PK2	001044
<input type="checkbox"/> Acquire & Edit	M	Import LC Liquidation	PK2ILCL000037099	PK2ILCL000037099	Liquidation	20-10-07	PK2	001044
<input type="checkbox"/> Acquire & Edit	M	Import LC Drawing	PK2ILCD000037093	PK2ILCD000037093	Handoff RetryTask	20-10-07	PK2	006466
<input type="checkbox"/> Acquire & Edit	H	Import LC Issuance	PK2ILCI000037091	PK2ILCI000037091	Scrutiny	20-10-07	PK2	001043
<input type="checkbox"/> Acquire & Edit	M	Import LC Issuance	PK2ILCI000037086	PK2ILCI000037086	Approval Task Level 1	20-10-07	PK2	001044
<input type="checkbox"/> Acquire & Edit	M	Import LC Issuance	PK2ILCI000037088	PK2ILCI000037088	Scrutiny	20-10-07	PK2	001044
<input type="checkbox"/> Acquire & Edit	M	Import LC Issuance	PK2ILCI000036623	PK2ILCI000036623	Approval Task Level 1	20-09-29	PK2	001044
<input type="checkbox"/> Acquire & Edit	M	Import LC Issuance	PK2ILCI000037024	PK2ILCI000037024	Approval Task Level 1	20-10-06	PK2	001044
<input type="checkbox"/> Acquire & Edit	M	Import LC Drawing	PK2ILCD000037083	PK2ILCD000037083	Scrutiny	20-10-07	PK2	001043
<input type="checkbox"/> Acquire & Edit	M	Import LC Drawing	PK2ILCD000037078	PK2ILCD000037078	Handoff RetryTask	20-10-07	PK2	006466
<input type="checkbox"/> Acquire & Edit	M	Import LC Drawing	PK2ILCD000037060	PK2ILCD000037060	Handoff RetryTask	20-10-07	PK2	006466

4. Select the appropriate task and click **Acquire & Edit** to edit the task or click **Acquire** to edit the task from **My Tasks**.

Free Tasks

Refresh Acquire Assign Flow Diagram

Action	Priority	Process Name	Process Reference Number	Application Number	Stage	Application Date	Branch	Customer Num
<input checked="" type="checkbox"/> Acquire & Edit	M	Shipping Guarantee Iss...	PK2SGTI000037109	PK2SGTI000037109	DataEnrichment	20-10-08	PK2	001044
<input type="checkbox"/> Acquire & Edit		Export LC Drawing	PK2ELCD000037105	PK2ELCD000037105	Scrutiny	20-10-07	PK2	001044
<input type="checkbox"/> Acquire & Edit		Export LC Drawing	PK2ELCD000037104	PK2ELCD000037104	Scrutiny	20-10-07	PK2	001044
<input type="checkbox"/> Acquire & Edit	M	Import LC Liquidation	PK2ILCL000037100	PK2ILCL000037100	Handoff RetryTask	20-10-07	PK2	001044
<input type="checkbox"/> Acquire & Edit	M	Import LC Liquidation	PK2ILCL000037099	PK2ILCL000037099	Liquidation	20-10-07	PK2	001044
<input type="checkbox"/> Acquire & Edit	M	Import LC Drawing	PK2ILCD000037093	PK2ILCD000037093	Handoff RetryTask	20-10-07	PK2	006466
<input type="checkbox"/> Acquire & Edit	H	Import LC Issuance	PK2ILCI000037091	PK2ILCI000037091	Scrutiny	20-10-07	PK2	001043
<input type="checkbox"/> Acquire & Edit	M	Import LC Issuance	PK2ILCI000037086	PK2ILCI000037086	Approval Task Level 1	20-10-07	PK2	001044
<input type="checkbox"/> Acquire & Edit	M	Import LC Issuance	PK2ILCI000037088	PK2ILCI000037088	Scrutiny	20-10-07	PK2	001044
<input type="checkbox"/> Acquire & Edit	M	Import LC Issuance	PK2ILCI000036623	PK2ILCI000036623	Approval Task Level 1	20-09-29	PK2	001044
<input type="checkbox"/> Acquire & Edit	M	Import LC Issuance	PK2ILCI000037024	PK2ILCI000037024	Approval Task Level 1	20-10-06	PK2	001044
<input type="checkbox"/> Acquire & Edit	M	Import LC Drawing	PK2ILCD000037083	PK2ILCD000037083	Scrutiny	20-10-07	PK2	001043
<input type="checkbox"/> Acquire & Edit	M	Import LC Drawing	PK2ILCD000037078	PK2ILCD000037078	Handoff RetryTask	20-10-07	PK2	006466

Page 1 of 85 (1 - 20 of 1687 items) 1 2 3 4 5 ... 85 >

5. The acquired task will be available in **My Tasks** tab. Click **Edit** to modify the registered task.

My Tasks

Refresh Release Flow Diagram

Action	Priority	Process Name	Process Reference Number	Application Number	Stage	Application Date	Branch	Customer Number
<input checked="" type="checkbox"/> Edit	M	Shipping Guarantee Iss...	PK2SGTI000037109	PK2SGTI000037109	DataEnrichment	20-10-08	PK2	001044
<input type="checkbox"/> Edit	M	Guarantee Advise	000GTEA000036966	000GTEA000036966	Registration	20-10-05	PK2	
<input type="checkbox"/> Edit	M	Guarantee Advise	PK2GTEA000036941	PK2GTEA000036941	Scrutiny	20-10-05	PK2	
<input type="checkbox"/> Edit	M	Export LC Advise	PK2ELCA000036867	PK2ELCA000036867	Registration	20-10-04	PK2	001261
<input type="checkbox"/> Edit	M	Export LC Advise	PK2ELCA000036866	PK2ELCA000036866	Registration	20-10-04	PK2	006217
<input type="checkbox"/> Edit	M	Guarantee Advise	PK2GTEA000036865	PK2GTEA000036865	Registration	20-10-03	PK2	001082
<input type="checkbox"/> Edit	M	Guarantee Advise	PK2GTEA000036864	PK2GTEA000036864	Registration	20-10-03	PK2	001082
<input type="checkbox"/> Edit	M	Guarantee Advise	PK2GTEA000036863	PK2GTEA000036863	Registration	20-10-03	PK2	001261
<input type="checkbox"/> Edit	M	Guarantee Advise	PK2GTEA000036862	PK2GTEA000036862	Registration	20-10-03	PK2	006217
<input type="checkbox"/> Edit		Export LC Liquidation	PK2ELCL000036838	PK2ELCL000036838	Registration	20-10-02	PK2	001043
<input type="checkbox"/> Edit		Export Documentary Co...	PK2EDCU000036829	PK2EDCU000036829	Registration	20-10-01	PK2	001044
<input type="checkbox"/> Edit	M	Import LC Issuance	PK2ILCI000036820	PK2ILCI000036820	Registration	20-10-01	PK2	001044
<input type="checkbox"/> Edit	M	ExportLC Amendment B...	PK2ELCA000036807	PK2ELCA000036807	DataEnrichment	20-10-01	PK2	001044

Page 1 of 7 (1 - 20 of 124 items) 1 2 3 4 5 ... 7 >

The Data Enrichment stage has three sections as follows:

- Main Details
- Shipment Details
- Additional Fields
- Advices
- Additional Details
- Summary

Let's look at the details for Data Enrichment stage. User can enter/update the following fields. Some of the fields that are already having value from Registration/online channels may not be editable.

Main Details

Main details section has three sub section as follows:

- Application Details
- Guarantee Details

Application Details

All fields displayed under Application details section, would be read only except for the **Priority** and **Customer Reference Number**. Applications from Online channels will be directly available in the Data Enrichment stage and the fields will be populated with the details from incoming request.

Refer to [Application Details](#) for more information of the fields.

The screenshot shows the Oracle Shipping Guarantee Issuance - DataEnrichment interface. The top navigation bar includes the Oracle logo, 'Free Tasks', and user information for SRIDHAR02. The main content area is divided into two sections: 'Application Details - Main' and 'Shipping Guarantee Details'. The 'Application Details - Main' section is highlighted with a red border and contains fields for Issued Against (Documentary Credit), Documentory Credit Number (PK2ILSR191265503), Customer (GOODCARE PLC), Branch (PK2-FLEXCUBE UNIVERSAL BANK), Process Reference Number (PK2SGTI000057694), Customer Reference Number, Priority (Medium), Submission Mode (Desk), and Booking Date (May 6, 2019). The 'Shipping Guarantee Details' section contains fields for Product Code, Product Description, Outstanding LC Amount (GBP £11,000.00), SG/DO Amount (GBP £10,000.00), Amount In Local Currency (GBP £10,000.00), Contract Reference Number, SG/DO Beneficiary, SG/DO Expiry Date (Aug 31, 2019), Mode of Transport (Sea), and Cargo Arrival Details. At the bottom, there are buttons for 'Audit', 'Reject', 'Refer', 'Hold', 'Cancel', 'Save & Close', 'Back', and 'Next'.

Shipping Guarantee Details

The fields listed under this section are same as the fields listed under the [Shipping Guarantee Details](#) section in [Registration](#). Refer to [Shipping Guarantee Details](#) for more information of the fields. During Registration, if user has not captured values, then user can capture the details in this section.

This screenshot is identical to the one above, showing the Oracle Shipping Guarantee Issuance - DataEnrichment interface. The 'Shipping Guarantee Details' section is highlighted with a red border, showing fields for Product Code, Product Description, Outstanding LC Amount (GBP £11,000.00), SG/DO Amount (GBP £10,000.00), Amount In Local Currency (GBP £10,000.00), Contract Reference Number, SG/DO Beneficiary, SG/DO Expiry Date (Aug 31, 2019), Mode of Transport (Sea), and Cargo Arrival Details. The 'Application Details - Main' section is visible but not highlighted. The bottom navigation bar includes buttons for 'Audit', 'Reject', 'Refer', 'Hold', 'Cancel', 'Save & Close', 'Back', and 'Next'.

Action Buttons

Use action buttons based on the description in the following table:

Field	Description	Sample Values
Documents	<p>Click the Documents icon to View/Upload the required documents.</p> <p>Application will display the mandatory and optional documents.</p> <p>Application displays mandatory documents to be uploaded for amendment. Place holders are also available to upload additional documents submitted by the applicant.</p> <p>The user can view and input/view application details simultaneously.</p> <p>When a user clicks on the uploaded document, Document window get opened and on clicking the view icon of the uploaded document, Application screen should get split into two. The one side of the document allows to view and on the other side allows to input/view the details in the application.</p>	
Remarks	<p>Click the Remarks icon to view the remarks captured as part of Registration stage and also can input Remarks, which can be seen by other users.</p>	
Overrides	<p>Click to view the overrides accepted by the user.</p>	
Reject	<p>On click of Reject, user must select a reject reason from a list displayed by the system.</p> <p>User can reject the task and has to enter the Reject Reason and the task may get terminated or moved to Reject Approval Stage</p> <p>This reject reason will be available in the remarks window throughout the process.</p>	
Refer	<p>User can refer the task back to the Data Enrichment user. User must select a Refer Reason from the values displayed by the system.</p> <p>Refer Codes:</p> <ul style="list-style-type: none"> ● R1- Documents missing ● R2- Signature Missing ● R3- Input Error ● R4- Insufficient Balance- Limits ● R5 – Others 	
Hold	<p>The details provided will be on hold.</p> <p>This option is used, if there are any pending information yet to be received from applicant.</p>	

Field	Description	Sample Values
Cancel	Cancel the Guarantee Issuance scrutiny stage inputs.	
Save & Close	Save the information provided and holds the task in you queue for working later. This option will not submit the request	
Next	On click of Next, system should validate if all the mandatory fields have been captured. Necessary error and override messages to be displayed. On successful validation, system moves the task to the next data segment.	

Shipping Details

Provide the shipping details based on the description in the following table:

Field	Description	Sample Values
Date of Shipment	Select the shipment date. If the shipment date is a future date, system should display an Error message.	
Port of Loading	Enter the port of loading details.	
Port of Discharge	Enter the port of discharge details.	
Carrier Name	Enter the carrier details.	
Bill of Landing/ AWB No.	Enter the Bill of Lading no. or Airway Bill number.	
Shipment Marks	Enter the Shipment marks and number.	
Shipping Agent	Enter the Shipping Agent details.	
Goods Details		

Field	Description	Sample Values
Goods Code	Against LC – System defaults the License Details as per LC details Against BC - User to select the License Details as per the documents	
Goods Type	System defaults the goods type as per the selected goods code.	
Goods Description	Against LC – System defaults the Goods Description as per LC Details Against BC - User to capture the Goods Description as per the documents	
No. of Units	Enter the goods quantity as per the documents.	
Price Per Unit	Enter the unit price as per the documents.	
Total Amount	Enter the Goods total amount as per the documents.	
Action	Click Edit to edit the goods details. Click Delete to delete the goods record.	
Shipping Guarantee Details		
Shipping Guarantee Text	Enter the Shipping Guarantee text.	

Action Buttons

Use action buttons based on the description in the following table:

Field	Description	Sample Values
Documents	Click the Documents icon to View/Upload the required documents. Application will display the mandatory and optional documents.	
Remarks	Click the Remarks icon to view the remarks captured as part of Registration stage and also can input Remarks, which can be seen by other users.	
Overrides	Click to view the overrides accepted by the user.	
Reject	On click of Reject, user must select a reject reason from a list displayed by the system. User can reject the task and has to enter the Reject Reason and the task may get terminated or moved to Reject Approval Stage This reject reason will be available in the remarks window throughout the process.	

Field	Description	Sample Values
Refer	<p>User can refer the task back to the Data Enrichment user. User must select a Refer Reason from the values displayed by the system.</p> <p>Refer Codes:</p> <ul style="list-style-type: none"> • R1- Documents missing • R2- Signature Missing • R3- Input Error • R4- Insufficient Balance- Limits • R5 – Others 	
Hold	<p>The details provided will be on hold.</p> <p>This option is used, if there are any pending information yet to be received from applicant.</p>	
Cancel	<p>Cancel the Guarantee Issuance scrutiny stage inputs.</p>	
Save & Close	<p>Save the information provided and holds the task in you queue for working later.</p> <p>This option will not submit the request</p>	
Back	<p>On click Back, user navigates to previous step.</p>	
Next	<p>On click of Next, system should validate if all the mandatory fields have been captured. Necessary error and override messages to be displayed. On successful validation, system moves the task to the next data segment.</p>	

Additional Fields

Based on the User defined fields maintained system defaults the UDF maintained.

Action Buttons

Use action buttons based on the description in the following table:

Field	Description	Sample Values
Documents	Click the Documents icon to View/Upload the required documents. Application will display the mandatory and optional documents.	
Remarks	Click the Remarks icon to view the remarks captured as part of Registration stage and also can input Remarks, which can be seen by other users.	
Overrides	Click to view the overrides accepted by the user.	
Reject	On click of Reject, user must select a reject reason from a list displayed by the system. User can reject the task and has to enter the Reject Reason and the task may get terminated or moved to Reject Approval Stage This reject reason will be available in the remarks window throughout the process.	
Refer	User can refer the task back to the Data Enrichment user. User must select a Refer Reason from the values displayed by the system. Refer Codes: <ul style="list-style-type: none"> ● R1- Documents missing ● R2- Signature Missing ● R3- Input Error ● R4- Insufficient Balance- Limits ● R5 – Others 	
Hold	The details provided will be on hold. This option is used, if there are any pending information yet to be received from applicant.	
Cancel	Cancel the Guarantee Issuance scrutiny stage inputs.	
Save & Close	Save the information provided and holds the task in you queue for working later. This option will not submit the request	
Back	On click Back , user navigates to previous step.	
Next	On click of Next, system should validate if all the mandatory fields have been captured. Necessary error and override messages to be displayed. On successful validation, system moves the task to the next data segment.	

Advices

Based on the Advices maintained at the Product level, system should default the advices.

The screenshot shows the Oracle Shipping Guarantee Issuance interface. The top navigation bar includes the Oracle logo, 'My Tasks', and user information for ZARIABUT. The main content area is titled 'Shipping Guarantee Issuance - DataEnrichment :: Application No: 0005GT000037386'. A left sidebar contains navigation options: Main, Shipment Details, Additional Fields, Advices (selected), Additional Details, and Summary. The 'Advices' section displays five advice cards, each with a download icon:

- Advice : LC_CASH_COL_ADV**
Advice Name : LC_CASH_COL_ADV
Advice Party : APP
Party Name : NESTLE
Suppress : NO
Advice
- Advice : PAYMENT_MESSAGE**
Advice Name : PAYMENT_MESSAGE
Advice Party :
Party Name :
Suppress : NO
Advice
- Advice : LC_INSTRUMENT**
Advice Name : LC_INSTRUMENT
Advice Party : COB
Party Name : CUST12
Suppress : NO
Advice
- Advice : LC_INSTR_COPY**
Advice Name : LC_INSTR_COPY
Advice Party : APP
Party Name : NESTLE
Suppress : NO
Advice
- Advice : PAYMENT_MESSAGE**
Advice Name : PAYMENT_MESSAGE
Advice Party :
Party Name :
Suppress : NO
Advice

At the bottom of the interface, there is an 'Audit' button on the left and a row of action buttons: 'Reject', 'Refer', 'Hold', 'Cancel', 'Save & Close', 'Back', and 'Next'. The top right corner indicates 'Screen (4 / 6)'.

User can also suppress the Advice, if required.

Advice Details

Advice Details
✕

Advice Details

Suppress Advice

Party ID: 000585

Advice Name: LC_CASH_COL_ADV

Party Name: NESTLE

Medium: SWIFT

Advice Party: APP

Free Format Text

+
-

Select	FFT Code	FFT Description
No data to display.		

Instructions

+
-




Select	Instruction Code	Instruction Description	Action
<input type="checkbox"/>	DELIVERACC	DELIVER DOCUMENTS AGAINST ACCEPTANCE	+

OK
Cancel

Field	Description	Sample Values
Suppress Advice	<p>Toggle on: Switch on the toggle if advice is suppressed.</p> <p>Toggle off: Switch off the toggle if suppress advice is not required for the amendments</p>	
Advice Name	Value be defaulted from Guarantee /SBLC Issuance. User can update if required.	
Medium	The medium of advices is defaulted from the system. User can update if required.	
Advice Party	Value be defaulted from Guarantee /SBLC Issuance. User can update if required.	
Party ID	Value be defaulted from Guarantee /SBLC Issuance. User can update if required.	
Party Name	<p>Read only field.</p> <p>Value be defaulted from Guarantee /SBLC Issuance.</p>	
Free Format Text		
FFT Code	User can select the FFT code as a part of free text.	
FFT Description	FFT description is populated based on the FFT code selected.	
<div style="background-color: #007060; color: white; width: 20px; height: 20px; display: flex; align-items: center; justify-content: center; margin: 0 auto;">+</div>	Click plus icon to add new FFT code.	

22

ORACLE®

Field	Description	Sample Values
	Click minus icon to remove any existing FFT code.	
Instruction Details		
Instruction Code	User can select the instruction code as a part of free text.	
Instruction Description	Instruction description is populated based on the FFT code selected.	
	Click plus icon to add new instruction code.	
	Click minus icon to remove any existing selected instruction code.	

Action Buttons

Use action buttons based on the description in the following table:

Field	Description	Sample Values
Documents	Click the Documents icon to View/Upload the required documents. Application will display the mandatory and optional documents.	
Remarks	Click the Remarks icon to view the remarks captured as part of Registration stage and also can input Remarks, which can be seen by other users.	
Overrides	Click to view the overrides accepted by the user.	
Reject	On click of Reject, user must select a reject reason from a list displayed by the system. User can reject the task and has to enter the Reject Reason and the task may get terminated or moved to Reject Approval Stage This reject reason will be available in the remarks window throughout the process.	

Field	Description	Sample Values
Refer	User can refer the task back to the Data Enrichment user. User must select a Refer Reason from the values displayed by the system. Refer Codes: <ul style="list-style-type: none"> • R1- Documents missing • R2- Signature Missing • R3- Input Error • R4- Insufficient Balance- Limits • R5 – Others 	
Hold	The details provided will be on hold. This option is used, if there are any pending information yet to be received from applicant.	
Cancel	Cancel the Shipping Guarantee Data Enrichment stage inputs.	
Save & Close	Save the information provided and holds the task in you queue for working later. This option will not submit the request	
Back	On click Back , user navigates to previous step.	
Next	On click of Next, system should validate if all the mandatory fields have been captured. Necessary error and override messages to be displayed. On successful validation, system moves the task to the next data segment.	

Additional Details

Shipping Guarantee Issuance - DataEnrichment :: Application No: PK25GT000003779

Additional Details

Limit & Collateral	Charge Details	Preview Message
Limit Currency : USD	Charge :	Language :
Limit Contribution : 12100	Commission :	Preview Message :-
Collateral : Not Verified	Tax :	
Contribution : Not Verified	Block Status :	
Collateral Status		

Audit Reject Refer Hold Cancel Save & Close Back Next

Limits & Collateral

Provide the Limit Details based on the description in the following table:

Limit & Collateral ×

Limit Details +

<input type="checkbox"/>	Customer ID	Line ID	Contribution %	Contribution Currency	Contribution Amount	Limit Check Response	Response Message	Edit	Delete
<input type="checkbox"/>	001044		100	GBP	US\$9,000.00			001044	

Collateral Details +

Collateral Type	Collateral %	Currency	Contribution Amount	Settlement Account	Account Balance Check Response	Response Message	Edit	Delete
Cash Collateral	10	GBP	US\$790.00	PK20010440017			Cash Collateral	


[Save & Close](#) [Close](#)

Limit Details ×

<p>Customer Id 001044 <input type="text"/></p> <p>Contribution % * 100.0 <input type="text"/></p> <p>Contribution Currency GBP <input type="text"/></p> <p>Limit Currency GBP <input type="text"/></p> <p>Limit Check Response Available <input type="text"/></p> <p>Expiry Date 24-Dec-2020 <input type="text"/></p> <p>Verify</p>	<p>Line ID * 001044_GB <input type="text"/></p> <p>Limits Description <input type="text"/></p> <p>Contribution Amount * £9,000.00 <input type="text"/></p> <p>Limit Available Amount £9,99,999.00 <input type="text"/></p> <p>Response Message The Earmark can be performed as the f <input type="text"/></p>
---	---

[Save & Close](#) [Close](#)

Field	Description	Sample Values
Edit Link	Click edit link to edit any existing Limit Details.	
Plus Icon 	Click plus icon to add new Limit Details.	
Minus Icon 	Click minus icon to remove any existing Limit Details.	
Limit Details		
Customer ID	Applicant's/Applicant Bank customer ID will get defaulted.	

Field	Description	Sample Values
Line ID	User can choose from the various lines available and mapped under the customer id gets listed in the drop down. LINE ID-DESCRIPTION will be available for selection along with Line ID. When you click on 'verify', the system will return value if the limit check was successful or Limit not Available. If limit check fails, the outstanding limit after the transaction value will be shown in the limit outstanding amount.	
Contribution%	<p>System will default this to 100% and user can modify. System will display an alert message, if modified.</p> <p>Once contribution % is provided, system will default the amount.</p> <p>System to validate that if Limit Contribution% plus Collateral% is equal to 100. If the total percentage is not equal to 100 application will display an alert message.</p> <p> Note</p> <p>The collateral % maintained for the customer is defaulted into the Collateral Details screen. If collateral % is not maintained for the customer, then system should default the collateral % maintained for the product. User can modify the defaulted collateral percentage, in which case system should display a override message "Defaulted Collateral Percentage modified.</p>	
Contribution Currency	The guarantee currency will be defaulted in this field.	
Contribution Amount	User captures the contribution amount to be utilized under the selected limit.	
Limit Currency	Limit Currency will be defaulted in this field.	
Limit Available Amount	This field will display the value of available limit, i.e., limit available without any earmark. The Limit Available Amount must be greater than the Contribution Amount.	
Limit Check Response	Response can be 'Success' or 'Limit not Available'.	
Response Message	Detailed Response message.	
Expiry Date	This field displays the date up to which the Line is valid	

Provide the collateral details based on the description provided in the following table:

Collateral Details +

Collateral Type	Collateral %	Currency	Contribution Amount	Settlement Account	Account Balance Check Response	Response Message	Edit	Delete
Cash Collateral	0	GBP	US\$0.00	PK20010440017			Cash Collateral	


Save & Close Close

Collateral Details ✕

<p>Collateral Type * Cash Collateral ▼</p> <p>Currency GBP</p> <p>Settlement Account * 20300134500000000010 🔍</p> <p>Settlement Account Currency GBP</p> <p>Response Available</p> <p>Verify</p>	<p>Collateral % * 10 ▼ ▲</p> <p>Contribution Amount * £3,000.00</p> <p>Settlement Account Branch 203</p> <p>Account Available Amount £6,938,234.82</p> <p>Response Message The amount block can be performed as:</p>
--	--

[✓ Save & Close](#)
[✕ Cancel](#)

Field	Description	Sample Values
Edit Link	Click edit link to edit any existing Limit Details.	
Plus Icon 	Click plus icon to add new Collateral Details.	
Minus Icon 	Click minus icon to remove any existing Collateral Details.	
Collateral Type	Cash Collateral (CASA) will be the default value available as collateral type. User can select either Cash Collateral or Deposits.	
Collateral %	User must enter the percentage of collateral to be linked to this transaction. If the value is more than 100% system will display an alert message.	

Field	Description	Sample Values
Currency	The guarantee currency will get defaulted in this field.	
Contribution Amount	Collateral contribution amount will get defaulted in this field.	
Settlement Account	Select the settlement account for the collateral. User captures the contribution amount to be utilized under the selected limit.	
Settlement Account Branch	Settlement Account Branch will be auto-populated based on the Settlement Account selection.  Note Additional collaterals can be included in case the Shipping Guarantee is issued under LC.	
Settlement Account Currency	Select the Settlement Account Currency.	
Account Available Amount	Account Available Amount will be auto-populated based on the Settlement Account selection.	
Response	Response can be 'Success' or 'Amount not Available'.	
Response Message	Detailed Response message.	

Charge Details

After Advices, click on **Next** and landing on the Additional Details tab, the default commission, charges and tax if any will get populated.

If default charges are available under the product, they should be defaulted here with values. If customer or customer group specific charges are maintained, then the same will be defaulted from back end system.

Fields and Description of Charge Details provided in the following table:x

Edit	Component	Currency	Amount	Modified	Billing	Defer	Waive	Charge Party	Settlement Account
<input type="checkbox"/>	LCCOUBC	GBP	£500.00		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
<input type="checkbox"/>	LCCOURISS	GBP	£50.00		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		PK20010440017
<input type="checkbox"/>	LCSWIFTIS	GBP	£50.00		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		PK20010440017
<input type="checkbox"/>	OTHBNKCHG	GBP	£50.00		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		PK20010440017

Page 1 of 1 (1-4 of 4 items) K < 1 > X

Field	Description	Sample Values
Component	Charge Component type.	

Field	Description	Sample Values
Currency	Defaults the currency in which the charges have to be collected.	
Amount	An amount that is maintained under the product code gets defaulted in this field. User can edit the value, if required.	
Modified	User can enter a new amount in 'Modified' field. From the default value, if the rate is changed or the amount is changed, the same is updated in the modified amount field.	
Billing	<p>If charges are handled AZ the details to be available for billing engine for further processing.</p> <p>On simulation of charges/commission from Back Office, if any of the Charges/Commission component for the customer is 'Billing' enabled, 'Billing' toggle for that component should be automatically checked in OBTFPM.</p> <p>The user can not select/de-select the check box if it is de-selected by default.</p> <p>This field is disabled, if 'Defer' toggle is enabled.</p>	
Defer	<p>If charges have to be deferred and collected at any future step, this check box has to be selected.</p> <p>On simulation of charges/commission from Back Office, if any of the Charges/Commission component for the customer is AR-AP tracking enabled, 'Defer' toggle for that component should be automatically checked in OBTFPM.</p> <p>The user can select/de-select the check box. On de-selection the user has to click on 'Recalculate' charges button for re-simulation.</p>	
Waive	<p>If charges have to be waived, this check box has to be selected.</p> <p>Based on the customer maintenance, the charges should be marked for Billing or for Defer.</p> <p>This field is disabled, if 'Defer' toggle is enabled.</p>	
Charge Party	Charge party will be applicant by default. You can change the value to beneficiary.	
Settlement Account	Details of the settlement account.	

Commission Details

The Commission Details with values is defaulted here, if default commission is available under the product.

Provide the Commission Details based on the description provided in the following table:

Commission Details

Component	Rate	Modified	Currency	Amount	Modified	Defer	Waive	Charge Party
AILUN_COM2	1		GBP	£33.33		<input type="checkbox"/>	<input type="checkbox"/>	PK20010440017
AILUN_COMM	1		GBP	£33.33		<input type="checkbox"/>	<input type="checkbox"/>	PK20010440017

Page 1 of 1 (1-2 of 2 items) | < 1 >

Field	Description	Sample Values
Component	Select the commission component	
Rate	<p>Defaults from product. User can change the rate, if required.</p> <p>The commission rate, if available in Back Office defaults in OBTFPM. The user is able to change the rate.</p> <p>If flat commission is applicable, then commission amount defaulted from back office is modifiable by the user. Rate field will be blank and the user cannot modify the Rate field.</p>	
Currency	Defaults the currency in which the commission needs to be collected	
Amount	<p>An amount that is maintained under the product code defaults in this field.</p> <p>The commission rate, if available in Back Office defaults in OBTFPM. The user is able to change the rate, but not the commission amount directly. The amount gets modified based on the rate changed and the new amount is calculated in back office based on the new rate and is populated in OBTFPM.</p> <p>If flat commission is applicable, then commission amount defaulted from back office is modifiable by the user. Rate field will be blank and the user cannot modify the Rate field.</p>	
Modified	User can enter a new amount in 'Modified amount' field. From the default value, if the rate is changed or the amount is changed, the same is updated in the modified amount field.	
Billing	If charges/commission is handled by separate billing engine, then by selecting billing the details to be available for billing engine for further processing.	
Defer	Select the check box, if charges/commissions has to be deferred and collected at any future step.	
Waive	<p>Select the check box to waive charges/ commission.</p> <p>Based on the customer maintenance, the charges/commission can be marked for Billing or Defer.</p>	

Field	Description	Sample Values
Charge Party	Charge party will be 'Applicant' by Default. You can change the value to Beneficiary.	
Settlement Account	Details of the Settlement Account.	

Tax Details

The tax component is calculated based on the commission. The tax component defaults if maintained in the product level. Tax detail cannot be updated by you and any change in Tax amount on account of modification of charges/ commission will be available on click of Re-Calculate button or on hand off to back-end system.

Following Tax Details will be displayed:

Tax Details

Component	Currency	Amount	Billing	Defer	Settlement Account
LCTAX	GBP	£800.00	<input type="checkbox"/>	<input type="checkbox"/>	PK20010440017
LCTAX1	GBP	£4.00	<input type="checkbox"/>	<input type="checkbox"/>	PK20010440017
LCTAX2	GBP	£2.67	<input type="checkbox"/>	<input type="checkbox"/>	PK20010440017

Save & Close Close

Field	Description	Sample Values
Component	Tax Component type.	
Currency	The tax currency is the same as the commission.	
Amount	The tax amount defaults based on the percentage of commission maintained. User can edit the tax amount, if required.	
Billing	If charges/commission is handled by separate billing engine, then by selecting billing the details to be available for billing engine for further processing.	
Defer	Select the check box, if charges/commissions has to be deferred and collected at any future step.	
Settlement Account	Details of the settlement account.	

Preview

The Bank user can view a preview of the outgoing advise.

The Preview section consists of following.

Preview Message

Based on the shipping guarantee details captured in the previous screen, the preview message simulated from the back office and the user can view the message.

The screenshot shows a 'Preview Message' window with two main sections:

- Preview - SWIFT Message:** Includes a 'Language' dropdown set to 'English' and a 'Message Type' dropdown set to 'Select'. Below is a 'Preview Advice' area.
- Preview - Mail Advice:** Includes a 'Language' dropdown set to 'English' and an 'Advice Type' dropdown set to 'GUARANTEE'. Below is a 'Preview Advice' area showing a simulated message:


```

01-JAN-16 PAGE: 1
WALTER WHITE
BANGALOR PAGE: 1
LETTER OF GUARANTEE
-----
TYPE OF GUARANTEE :

```

At the bottom right, there are 'Save & Close' and 'Close' buttons.

Field	Description	Sample Values
Preview SWIFT Message		
Language	Select the language for the SWIFT message.	
Message Type	Select the message type.	
Preview Advice	Display a preview of the draft message.	
Preview Mail Device		
Language	Select the language for the advice message.	
Advice Type	Select the advice type.	
Preview Advice	Display a preview of the advice.	
Draft Confirmation Required	This toggle enables the user to select if draft confirmation is required or not	
Following fields will have values on receipt of customer response.		
Customer Response	User can enter the response received from customer. If the response is received online, the response is auto populated in this field by the system	
Customer Remarks	Remarks from the customer for the draft	
Response Date	Customer Response received date.	
Default Email list	Default email address of the customer.	
Add Recipients	Enables to add more recipients for the customer response.	

Action Buttons

Use action buttons based on the description in the following table:

Field	Description	Sample Values
Documents	Click the Documents icon to View/Upload the required documents. Application will display the mandatory and optional documents.	
Remarks	Click the Remarks icon to view the remarks captured as part of Registration stage and also can input Remarks, which can be seen by other users.	
Overrides	Click to view the overrides accepted by the user.	
Reject	On click of Reject, user must select a reject reason from a list displayed by the system. Reject Codes: <ul style="list-style-type: none"> ● R1- Documents missing ● R2- Signature Missing ● R3- Input Error ● R4- Insufficient Balance/Limits ● R5 - Others. Select a Reject code and give a reject description. This reject reason will be available in the remarks window throughout the process.	
Refer	User can refer the task back to the Data Enrichment user. User must select a Refer Reason from the values displayed by the system. Refer Codes: <ul style="list-style-type: none"> ● R1- Documents missing ● R2- Signature Missing ● R3- Input Error ● R4- Insufficient Balance- Limits ● R5 – Others 	
Hold	The details provided will be on hold. This option is used, if there are any pending information yet to be received from applicant.	
Cancel	Cancel the Guarantee Issuance scrutiny stage inputs.	
Save & Close	Save the information provided and holds the task in you queue for working later. This option will not submit the request	
Back	On click Back , user navigates to previous step.	

Field	Description	Sample Values
Next	On click of Next, system should validate if all the mandatory fields have been captured. Necessary error and override messages to be displayed. On successful validation, system moves the task to the next data segment.	

Settlement Details

Provide the settlement details based on the description in the following table:

Field	Description	Sample Values
Current Event	The user can select the check box to populate the settlement details of the current event associated with the task. On De-selecting the check box, the system list all the accounts under the settlement details irrespective of the current event.	
Component	Components gets defaulted based on the product selected.	
Currency	Application displays the default currency for the component.	
Debit/Credit	Application displays the debit/credit indicators for the components.	
Account	Application Displays the account details for the components.	
Account Description	Application displays the description of the selected account.	
Account Currency	Application defaults the currency for all the items based on the account number.	
Netting Indicator	Application displays the applicable netting indicator.	

Field	Description	Sample Values
Current Event	System displays the current event as Y or N.	

Action Buttons

Use action buttons based on the description in the following table:

Field	Description	Sample Values
Documents	Click the Documents icon to View/Upload the required documents. Application will display the mandatory and optional documents.	
Remarks	Click the Remarks icon to view the remarks captured as part of Registration stage and also can input Remarks, which can be seen by other users.	
Overrides	Click to view the overrides accepted by the user.	
Reject	On click of Reject, user must select a reject reason from a list displayed by the system. Reject Codes: <ul style="list-style-type: none"> ● R1- Documents missing ● R2- Signature Missing ● R3- Input Error ● R4- Insufficient Balance/Limits ● R5 - Others. Select a Reject code and give a reject description. This reject reason will be available in the remarks window throughout the process.	
Refer	User can refer the task back to the Data Enrichment user. User must select a Refer Reason from the values displayed by the system. Refer Codes: <ul style="list-style-type: none"> ● R1- Documents missing ● R2- Signature Missing ● R3- Input Error ● R4- Insufficient Balance- Limits ● R5 – Others 	
Hold	The details provided will be on hold. This option is used, if there are any pending information yet to be received from applicant.	
Cancel	Cancel the Guarantee Issuance scrutiny stage inputs.	

Field	Description	Sample Values
Save & Close	Save the information provided and holds the task in you queue for working later. This option will not submit the request	
Back	On click Back , user navigates to previous step.	
Next	On click of Next, system should validate if all the mandatory fields have been captured. Necessary error and override messages to be displayed. On successful validation, system moves the task to the next data segment.	

Summary

User can review the summary of details updated in for Shipping Guarantee Issuance.

The Summary tiles displays a list of important fields with values. The tiles where fields have been modified have to be highlighted in different color. User can drill down from Summary Tiles into respective data segments.

The screenshot displays the Oracle Shipping Guarantee Issuance Summary screen. The interface includes a navigation menu on the left with the following items: Main, Shipment Details, Additional Fields, Advices, Additional Details, and Summary (selected). The main content area is titled 'Summary' and contains eight summary tiles:

- Main:** Booking Date : 2014-01-01, Submission Mode : Desk, Issued Against : LC. Status: Green checkmark.
- Shipment Details:** Port of Loading : portB, Port of Discharge : portC, Shipment Date : 2020-10-06, Carrier Name : ABC carrier. Status: Green checkmark.
- Additional Fields:** Click here to view Additional fields. Status: Green checkmark.
- Advices:** Advice1 : LC_CASH_CO, Advice2 : PAYMENT_ME, Advice3 : LC_INSTRUM, Advice4 : LC_INSTR_C, Advice5 : PAYMENT_ME. Status: Green checkmark.
- Limits and Collaterals:** Limit Currency : , Limit Contribution : , Limit Status : Not Verified, Collateral Currency : GBP, Collateral Contr. : 12, Collateral Status : Not Verified. Status: Orange X.
- Commission, Charges and taxes:** Charge : , Commission : , Tax : , Block Status : Not Initia. Status: Orange X.
- Preview Messages:** Language : ENG, Preview Message : -. Status: Orange X.
- Party Details:** Beneficiary : 000_TRADECC, Applicant : NESTLE. Status: Orange X.
- Compliance:** KYC : Not Initia, Sanctions : Not Initia, AML : Not Initia. Status: Orange X.

At the bottom of the screen, there is an 'Audit' button on the left and a row of action buttons: Reject, Refer, Hold, Cancel, Save & Close, Back, Next, and Submit.

Tiles Displayed in Summary

- Main Details - User can view the application details and Guarantee/Standby details. User can modify the details if required.
- Shipment Details - User can view the shipment details.
- Additional Fields - User can view the additional fields.
- Advices - User can view the advices details.
- Limits and Collaterals - User can view the limits and collateral details. User can modify the details if required.
- Commission, Charges and Taxes - User can view the provided charge details, if required. User can modify the details if required.
- Preview Messages - User can drill down to view the message preview, legal verification and customer draft confirmation details. The message preview screen has the Legal Verification details.

- Party Details - User can view the party details like beneficiary, advising bank etc..
- Compliance - User can view compliance details. The status must be verified for KYC and to be initiated for AML and Sanction checks.

Action Buttons

Use action buttons based on the description in the following table:

Field	Description	Sample Values
Documents	Click the Documents icon to View/Upload the required documents. Application will display the mandatory and optional documents.	
Remarks	Click the Remarks icon to view the remarks captured as part of Registration stage and also can input Remarks, which can be seen by other users.	
Overrides	Click to view the overrides accepted by the user.	
Reject	On click of Reject, user must select a reject reason from a list displayed by the system. Reject Codes: <ul style="list-style-type: none"> • R1- Documents missing • R2- Signature Missing • R3- Input Error • R4- Insufficient Balance/Limits • R5 - Others. Select a Reject code and give a reject description. This reject reason will be available in the remarks window throughout the process.	
Refer	User can refer the task back to the Data Enrichment user. User must select a Refer Reason from the values displayed by the system. Refer Codes: <ul style="list-style-type: none"> • R1- Documents missing • R2- Signature Missing • R3- Input Error • R4- Insufficient Balance- Limits • R5 – Others 	
Hold	The details provided will be on hold. This option is used, if there are any pending information yet to be received from applicant.	
Cancel	Cancel the Scrutiny Stage Inputs.	

Field	Description	Sample Values
Save & Close	Save the information provided and holds the task in you queue for working later. This option will not submit the request	
Back	On click Back , user navigates to previous step.	
Submit	On Submit, system should validate for all mandatory field values Task will get moved to next logical stage of Guarantee Issuance. If mandatory fields have not been captured, system will display an error message until the mandatory fields data are provided.	

Amount Block Exception Approval - Trade Finance Transactions

As a part of Amount Block Exception, the user has to review the amount block exception for Trade Finance requests that failed to create Amount Block in backend system.

Log in into OBTFPM application, amount block exception queue. Amount block validation failed tasks for trade transactions will be listed in the queue. Open the task to view summary of important fields with values.

In Amount block, system checks whether the sufficient balance is available in the account to create the block. On hand-off, system will debit the blocked account to the extent of block and credit charges/ commission account in case of charges block or credit the amount in suspense account for blocks created for collateral.

Exception is created when sufficient balance is not available for blocking the settlement account and the same can be addressed by the approver in the following ways:

Approve:

- Settlement amount will be funded (outside of this process)
- Allow account to be overdrawn during hand-off

Refer:

- Refer back to DE providing alternate settlement account to be used for block.
- Different collateral to be mapped or utilize lines in place of collateral.

Reject:

Reject the transaction due to non-availability of sufficient balance in settlement account

Application Details

Refer to [Application Details](#). The fields are read only.

Summary

Tiles Displayed in Summary:

- Main Details - User can view about the application details and guarantee issuance details.
- Party Details - User can view and modify party details like beneficiary, advising bank etc., if required.
- Limits and Collaterals - User can view the captured details of limits and collaterals.

- Charges - User can view the provided charge details.
- Remarks - User can view the remarks captured during earlier stages.
- Documents - User can view all the documents uploaded as part of the process.

Action Buttons

Use action buttons based on the description in the following table:

Field	Description	Sample Values
Reject	<p>On click of Reject, user must select a reject reason from a list displayed by the system.</p> <p>Reject Codes:</p> <ul style="list-style-type: none"> • R1- Documents missing • R2- Signature Missing • R3- Input Error • R4- Insufficient Balance/Limits • R5 - Others. <p>Select a Reject code and give a reject description.</p> <p>This reject reason will be available in the remarks window throughout the process.</p>	
Hold	<p>The details provided will be registered and status will be on hold.</p> <p>This option is used, if there are any pending information yet to be received from applicant.</p>	
Refer	<p>User will be able to refer the task back to the Data Enrichment user. User must select a Refer Reason from the values displayed by the system.</p> <p>Refer Codes:</p> <ul style="list-style-type: none"> • R1- Documents missing • R2- Signature Missing • R3- Input Error • R4- Insufficient Balance- Limits • R5 - Others 	
Cancel	Cancel the Amount Block Exception Inputs.	
Approve	On approve, application must validate for all mandatory field values, and task must move to the next logical stage.	
Back	Task moves to previous logical step.	

Amount Block Details

Limits & Collateral

All the fields in the tables below will be read-only in the Amount Block exception System'

Provide the Amount Block Details based on the description in the following table:

Field	Description	Sample Values
Customer ID	Unique Customer Identification Number of the customer for whom the credit exception approval is required.	
Line ID	Line ID under which the limit check was originally performed.	
Contribution%	Percentage of the transaction amount that need to be earmarked.	
Contribution Currency	Currency of transaction.	
Contribution Amount	Indicates the amount that is required in the contribution currency for Earmark.	
Limit Check Response	Response received from backend system. Response can be Limit Earmark Created or Limits not available.	

Collateral Details

Field	Description	Sample Values
Collateral Type	The type for which the amount block is required eg: charges, cash collateral, deposit etc.	
Collateral %	Percentage of the transaction amount that needs to be marked against a collateral.	
Currency	Currency of transaction.	
Amount	Amount that is marked as collateral.	
Settlement Account	The account that will be blocked for collateral.	

Charge Details

Field	Description	Sample Values
Type	The type for which the amount block is required eg: charges, cash collateral, deposit etc.	
Contract Currency	The currency of the contract.	
Block Amount	The amount for which the block is required.	
Branch	The branch under which the amount block has to be made.	
Account	Settlement account to be used.	
Account Currency	Currency in which the settlement account is maintained.	
Available Balance	The outstanding balance in the account when the amount block was placed in contract currency.	
Block Reference Number	Unique Amount Block reference.	
Block Status	The status of amount block – Success or failure.	
Block Status Detail	Failed Reason (This field will have value only if amount block is failed).	

Action Buttons

Use action buttons based on the description in the following table:

Field	Description	Sample Values
Reject	<p>On click of Reject, user must select a reject reason from a list displayed by the system.</p> <p>Reject Codes:</p> <ul style="list-style-type: none"> • R1- Documents missing • R2- Signature Missing • R3- Input Error • R4- Insufficient Balance/Limits • R5 - Others. <p>Select a Reject code and give a reject description.</p> <p>This reject reason will be available in the remarks window throughout the process.</p>	
Hold	<p>The details provided will be registered and status will be on hold.</p> <p>This option is used, if there are any pending information yet to be received from applicant.</p>	
Refer	<p>User will be able to refer the task back to the Data Enrichment user. User must select a Refer Reason from the values displayed by the system.</p> <p>Refer Codes:</p> <ul style="list-style-type: none"> • R1- Documents missing • R2- Signature Missing • R3- Input Error • R4- Insufficient Balance- Limits • R5 - Others 	
Cancel	Cancel the Guarantee Issuance approval.	
Approve	On approve, application must validate for all mandatory field values, and task must move to the next logical stage. If there are more approvers, task will move to the next approver for approval. If there are no more approvers, the transaction is handed off to the back end system for posting.	

Multi Level Authorization

Log in into OBTFPM application and open the task to see the summary tiles. The tiles should display a list of important fields with values. User must be able to drill down from summary Tiles into respective data segments to verify the details of all fields under the data segment.

Authorization Re-Key

The application will request approver for few critical field values as an authorization step. If the values captured match with the values available in the screen, system will allow user to open the transaction



screens for further verification. If the re-key values are different from the values captured, then application will display an error message.


Open the task and re-key some of the critical field values from the request in the Re-key screen. Some of the fields below will dynamically be available for re-key.:


- Applicant Name
- Beneficiary Name
- Undertaking Currency
- Undertaking
- Amount
- Expiry Date

Re-key is applicable to the first approver in case of multiple approvers. All approvers will however be able to see the summary tiles and the details in the screen by drill down from tiles.

Approval Rekey ✕

 Documents  Remarks

Currency
 

Amount
 

Click Next to view the Summary screen.

Summary

Free Tasks

FLEXCUBE UNIVERSAL BAN...
Jan 1, 2014
SRIDHAR02
subham@gmail.com

Summary :: Application Number : 300GTEI000030653

Documents
Remarks

<div style="background-color: #0070c0; color: white; padding: 2px; font-weight: bold;">Main Details</div> <p>Guarantee Type : BILL Submission Mode : Desk Date Of Issue : 2016-01-01</p>	<div style="background-color: #0070c0; color: white; padding: 2px; font-weight: bold;">Guarantee Preferences</div> <p>Click here to view : Guarantee Preference</p>	<div style="background-color: #0070c0; color: white; padding: 2px; font-weight: bold;">Local Guarantee</div> <p>Click here to view : Local Guarantee</p>	<div style="background-color: #0070c0; color: white; padding: 2px; font-weight: bold;">Party Details</div> <p>Beneficiary : GOODCARE PLC Applicant : MARKS AND Advising Bank : WELLS FARG</p>	<div style="background-color: #0070c0; color: white; padding: 2px; font-weight: bold;">Additional Fields</div> <p>Click here to view : Additional fields</p>
<div style="background-color: #0070c0; color: white; padding: 2px; font-weight: bold;">Charge</div> <p>Charge : Commission : Tax : Block Status : Not Initia</p>	<div style="background-color: #0070c0; color: white; padding: 2px; font-weight: bold;">Limits Details</div> <p>Limit Currency : GBP Limit Contribution : 47500 Limit Status : Available Collateral Currency : GBP Collateral Contr. : 2500 Collateral Status : Available</p>	<div style="background-color: #0070c0; color: white; padding: 2px; font-weight: bold;">Compliance</div> <p>KYC : Not Initia Sanctions : Verified AML : Verified</p>		

Audit

Reject
Hold
Refer
Cancel
Approve

Tiles Displayed in Summary:

- Main Details - User can view the application details and guarantee/ Standby details. User can modify the details if required.
- Guarantee Preferences - User can view guarantee preferences.
- Local Guarantee - User can view local guarantee details.
- Party Details - User can view the party details like beneficiary, advising bank etc.
- Additional Fields - User can view the details of additional fields.
- Limits and Collaterals - User can view the limits and collateral details. User can modify the details if required.
- Charge - User can view the details provided for charges. User can modify the details if required.
- Compliance - User can view compliance details. The status must be verified for KYC and to be initiated for AML and Sanction Checks.

Action Buttons

Use action buttons based on the description in the following table:

Field	Description	Sample Values
Reject	<p>On click of Reject, user must select a reject reason from a list displayed by the system.</p> <p>Reject Codes:</p> <ul style="list-style-type: none"> ● R1- Documents missing ● R2- Signature Missing ● R3- Input Error ● R4- Insufficient Balance/Limits ● R5 - Others. <p>Select a Reject code and give a reject description.</p> <p>This reject reason will be available in the remarks window throughout the process.</p>	
Hold	<p>The details provided will be registered and status will be on hold.</p> <p>This option is used, if there are any pending information yet to be received from applicant.</p>	
Refer	<p>User will be able to refer the task back to the Data Enrichment user. User must select a Refer Reason from the values displayed by the system.</p> <p>Refer Codes:</p> <ul style="list-style-type: none"> ● R1- Documents missing ● R2- Signature Missing ● R3- Input Error ● R4- Insufficient Balance- Limits ● R5 - Others 	
Cancel	Cancel the Guarantee Issuance approval.	
Approve	On approve, application must validate for all mandatory field values, and task must move to the next logical stage. If there are more approvers, task will move to the next approver for approval. If there are no more approvers, the transaction is handed off to the back end system for posting.	

A	
Action	3
Action Buttons	3, 16, 19, 30, 33, 36
Additional Details	21
Action Buttons	28
Charge Details	25
Commission Details	26
Limits & Collateral	21
Tax Details	27
Additional Fields	17
Action Buttons	17
Advices	18
Action Buttons	19, 20
Advice Details	19
Amount Block Details	34
Action Buttons	36
Charge Details	36
Collateral Details	36
Limits & Collateral	34
Amount Block Exception Approval	32
Action Buttons	33
Application Details	33
Summary	33
Application Details	5, 33
B	
Benefits	1
C	
Charge Details	25, 36
Collateral Details	36
Commission Details	26
Common	2
Common Initiation Stage	2
Action Buttons	3
D	
Data Enrichment	9
K	
Key Features	1
L	
Limits & Collateral	21
M	
Main Details	12
Action Buttons	13
Application Details	12
Shipping Guarantee Details	12
Miscellaneous	8
Multi Level Approval	
Authorization Re-Key	37
Multi Level Authorization	37
Action Buttons	40
Authorization Re-Key	37
Summary	39
O	
Overview	1
P	
Preview Message	29
R	
Registration	3
Action Buttons	8
Application Details	5
Guarantee Details	6
Miscellaneous	8
Shipping Guarantee Details	6
S	
Shipping Details	15
Action Buttons	16
Shipping Guarantee – Preview	28
Action Buttons	30
Preview Message	29
Shipping Guarantee Details	6, 12
Summary	30, 39
Action Buttons	32
T	
Tax Details	27

References

For more information on any related features, you can refer to the following documents:

- Getting Started User Guide
- Common Core User Guide

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